

# Kimpton Shinjuku Tokyo · Weekday Meeting Plan

Our fully-equipped venues are perfect for hosting meetings that spark new ideas and inspire creativity. You can rest assured that your delegates' safety is taken care of, by the protocols we follow in the IHG Clean Promise. We accept reservations for at least 20 people. Please contact us for more details.

## ●Special Audio Equipment Package●

For virtual and hybrid meetings during COVID-19, we have created three packages to suit your audio visual needs.



KIMPTON  
SHINJUKU  
TOKYO

### 【Plan Package】

- Venue Fee of up to 8 hours (between 8:00 - 17:00)
  - Plated Lunch including a drink
  - Refreshments (Coffee, Tea and Confectionary will be provided twice)
  - Mineral Water
  - Memo Pads and Pens
  - Audio and lighting equipment rental fee (Includes Projector, Screen and Stage)
  - Free WI-FI access
- \* Please contact sales team for terms of use.

22,000 JPY per person (Includes 15% service charge and tax)

InterContinental Hotels Group (IHG®) partners with leading professionals in the hygiene industry, using new science-led protocols and service procedures to implement a Global IHG Clean Promise. In addition, the number of people allowed within our event spaces will be 50% of its normal capacity, with socially distanced seating and meeting room layouts.

### 1 <Basic>

A basic package that includes a webcam and a microphone for one operator. Please bring your own computer and conference system.

66,000 JPY (Tax included)

### 2 <Advanced>

A package that includes a computer, webcam, microphone, speakers, printer, and one operator. You can specify the conference system you wish to use.

385,000 JPY (tax included)

### 3 <Full-service>

A full-service package that includes a video camera, microphone, LCD monitor, and two operators on four PCs. You can specify the conference system you wish to use.

660,000 JPY (tax included)

